**Lincoln Elementary PSG**

**Minutes of the Monthly Meeting of the PSG**

**November 12, 2018**

**6:00 PM**

**Location of Meeting:**

Lincoln Elementary Library

4807 Bulldog Way

Brownsburg, Indiana 46112

**Present at Meeting:** Megan Thomas, Elizabeth Spenner, Jim Noland, Angie Coughlin, Shannon Dixon, Brooke Whitman, Leah Burris, Amber Twieg, Heather Ney, Erin Bratcher, Jenn Carlson, Cynthia Pacheco, Bryand Pacheco, Dan Coughlin

**Absent from Meeting:** Rachel Odom, Holliston Huhn

The regular meeting of the PSG of Lincoln Elementary PSG was called to order at 6:00 PM on November 12, 2018 at Lincoln Elementary Library by Elizabeth Spenner, President.

**I. Approval of Agenda**

The agenda for the meeting was distributed and unanimously approved.

**II. Review of Previous Minutes**

The minutes of the previous meeting were reviewed and unanimously approved.

**III. Consideration of Open Issues**

**1.** **President Report**

*Elizabeth Spenner, President*

**Laps for Lincoln:** Next year we need to order more of the extra T-shirts than we did this

year. Next year we will try to have it again in late September or early October and on a Friday.

**Mini-Grants:** 3 mini-grants have been given out and a 4th is in the works. The money

earned from LFL is already going back to the teachers.

**Fundraisers:** Need to communicate better in the future as to who and what the fundraiser

is benefiting.

**Art Show:** We need to talk to Ms. Weeden and get her opinion on this.

**Grandparents Night:** We are going to pass on this for this year and reconsider it for next

year.

**Kindergarten Social:** Thank you to Brooke Whitman, Cynthia Pacheco & Amanda Mattson for planning the social over fall break. We keep hearing good things about this.

**2.** **Vice President Report**

*Jim Noland, Vice President*

**Bylaw Changes:**

Article IV Section 1: added the school principal, or his/her designee, is a voting member of

the Executive Board.

Section 2: Changed spring to April, paper to ballots. Added: at which elections are to be

held. Removed: If at the time of the election, there is but one candidate for any office, by

motion from the floor, the election may be by voice. Also changed Officers to board

members.

Section 5: changed his or her to His/her.

Added Article 8 Section 4: The Executive Board has the right to end the relationship with

any chair/volunteer at any time.

**3.** **Treasurer Report**

*Angie Coughlin, Treasurer*

Angie passed out the financial report to everyone to see where we are currently standing.

Laps for Lincoln brought in over $16,000 plus we had about $4,000 in our account from

corporate sponsors. We also brought in $400 from shop to donate at Ella Mae's. Angie

also reminded everyone that the easiest way to raise money for our PSG was to shop on

amazon smile and to sign up for the Kroger community awards.

**4.** **Spirit Wear Sale**

*Elizabeth Spenner, President*

Previous shirt design will be available, we will also be ordering extra Laps for Lincoln

shirts for the new students coming into Lincoln. We will also have Laps for Lincoln shirts

available for purchase if parents want to get a new shirt.

**5.** **Thanksgiving Meal for Teachers**

*Elizabeth Spenner, President*

The parents filled up the sign-up genius in a matter of just a few minutes. The lunch will be

on Tuesday, November 20th.

**6. Class Room Parties**

*Elizabeth Spenner, President*

Rachel Odom was absent tonight. Need to send out a paper form asking parents if it is ok

to share their email with the room parent so that they can start planning for the class

parties next month. Elizabeth is going to reach out to Rachel and have her resend the

email to room parents. Class parties and the Purple Carpet Ceremony will be on December

21st. 2 students from every class will picked to receive an award.

**7.** **Box Tops Update**

*Elizabeth Spenner, President*

Holliston Hun was absent. We have reached another goal with our Box Tops, so we will be

having a PJ & stuffed animal day on November 21st.

**8. Scholastic Book Fair**

*Amber Twieg, Book Fair Chair*

Scholastic Book Fair will be December 10th to the 21st. It will be held in either room 245

&/or the library. If we reach $2500 in sales, we will be rewarded with 55 cents back on

every $1 spent. There is no waiting, we can spend the rewards right away. Teacher

preview will most likely be Tuesday morning of December 11th. 1st week kids will shop

during their library class time. The 2nd week is still being worked out. Leah Burris and

Heather Ney are going to team up with Amber to get this planned.

**9. Kindergarten Social/Blood Drive**

*Cynthia Pacheco*

The next Kindergarten Social will be January 27th at Rock Star Pizza. 1/2 of the restaurant

will be closed off so that the kids can do crafts and eat if wanted. Brooke Whitman Donated

the craft times for the kiddos.

Blood Drive will be through the American Red Cross on February 26th from 1-6pm. It will

take approximately 45 from beginning to end. Those who have a background check on file

can come anytime between 1-6pm. Those who do not have a background check will be

able to donate from 3:45pm to 6:00pm.

**10. Misc.**

*Elizabeth Spenner & Megan Thomas*

Holiday Shopping outing -We are going to pass on this for this year and revisit the idea

next year.

Workroom Volunteers- We need to post some rules/guidelines for volunteers when

working in the workroom.

Wednesday 21st- Megan needs someone to come in and pop popcorn for her.

**Agenda and Time of Next Meeting**

The next meeting will be held at 6:00 PM on December 3, 2018 at:

Lincoln Elementary Cafeteria

4807 Bulldog Way

Brownsburg, Indiana 46112

**The agenda for the next meeting is as follows:**

**Book Fair**

**Winter Classroom Parties**

The meeting was adjourned at 7:15 PM by Elizabeth Spenner, President.

Minutes submitted by: Shannon Dixon